

**Unst Partnership Board Meeting  
Monday 23<sup>rd</sup> August at 6:30pm. BJHS**

**DRAFT MINUTE**

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**1. Welcome and apologies.**

**Present:**

Gordon Thomson  
Anna Niven  
Kelda Hudson  
Rory Tallack  
Maggi Reyner  
Liam O' Neill  
Karen Smith  
Jane Macaulay

**Apologies:**

Paul Thomson  
Ruth Grainger

**In attendance:**

Helen Bradley (Community Work)  
Mhari Pottinger (HIE)

**2. Minutes of Last Meeting and Matters Arising**

RG has resigned as a Director. LO will take over duties as Director associated with Unst Creative. She should be removed from distribution lists.

Minutes are being circulated to North Isles Councillors, HIE and EDU as agreed. Douglas Irvine is to be added to the list.

The draft Spinning Mill Feasibility study is complete.  
GT to arrange a further meeting to discuss this separately.

KS had prepared the policy documents for Child Protection, Recruitment and Selection, Health and Safety and Equal Opportunities. These will be circulated via e-mail for approval. If no changes are notified KS will sign them off.

The minutes were approved by KH and seconded by MR

**Action:**

- KS to circulate policies by e-mail.
- All Directors to read and repond.
- GT to arrange spinning mill meeting

**3. Updates on Working Groups and their projects:**

- **Food and Drink (JM)**

The terms of reference prepared by the group was circulated and approved by the Directors except for the final clause relating to meeting with other working groups as it contradicts the Renewables group terms of reference already in place.

The food and drink group would like to twin with the Scilly Isles.

**Action :**

- KS will discuss with Renewables group whether they are happy to change their terms of reference or not and get back to JM.
  - All working group Directors will check that the minutes of the working group meetings can be circulated to all the other working groups at the request of Food and Drink.
  - JM to update and finalise the document.
- **Tourism (RT)**  
No further meeting had been arranged or marketing information gathered.

Action:

- RT to arrange a meeting
- **Unst Creative (LO)**

LO reported a good season for craft producers and a very successful exhibition at the opening of Blue Frog Studio.  
LO will report back more fully at the next meeting following RG resignation
- **Unst Renewables (KS)**
  - *Unst Fuel Poverty Outreach*

The results of the application for a fuel poverty officer will be known next month.

Meantime, a meeting with Tom Murdoch Kenny from Changeworks and Steven Coutts of Energy Savings Trust was held to discuss their delivery of the Home Insulation Scheme across the North Isles. They will be recruiting for a number of energy assessors who aim to visit every household in Unst and gather data on that homes energy efficiency and in certain cases carry out a benefits check. Eligible homes will then be offered an insulation package to take them up to modern day building control standards using government funding.

Tom was informed of the situation relating to the houses in SHE and will liaise with the Housing Association to ensure the new houses resident will be moving into in the near future will be eligible for the upgrades as opposed to the current homes. The issue of hard to treat homes was also raised. While these homes may not be able to take advantage of the current government package, the scheme offers an opportunity to gather detailed data on this problem which can be used to lobby for alternative support packages to dealt with such homes.

This is a good opportunity to improve the housing stock and UP should be encouraging people in Unst to take this offer up. There is also a good opportunity to add supplementary questions to the energy survey which could feed into the Community Development Plan consultation and Changeworks are happy to support us with this.
  - *Unst Community Energy*

A meeting is being arranged to discuss potential renewable energy sites for the project
  - *Unst Community Transport*

The DVLA have confirmed that a special licence for the scooter is not required for use in Unst, Yell and Fetlar but would be required for use on the mainland.

Market research questionnaires were left at Baltasound Hotel and Saxa Vord Resort to try to ascertain demand among tourists for rental of the bike. As yet only 4 have been returned 3 of which suggested they would be interested in renting the bike.
  - *Unst Waste To Wants*

The council have agreed to rent UP the hangar at the airport when Uyeasound Salmon vacate it for use as a recycling centre. An outline business proposal for the project has been prepared by the group to determine initial feasibility. The group then met with Iain Muir a Business Gateway adviser who has taken the plan away to analyse and help develop into a properly formatted business plan. A market research questionnaire has been sent out to a large number of community recycling enterprises across Scotland to inform the plan. 5 detailed replies have already been received.
  - *Unst Powershare*

Iain Muir will also look at this idea and the group will work toward preparing an outline proposal. Funding for a prototype is needed and Mike is preparing a Naturesave application.
- **Housing Group (PT)**

No further meetings or progress has taken place due to paternity leave. PT continues to receive regular requests for information about moving to Unst, however.

#### 4. Community Development Plan (HB)

Directors reviewed the VOCE plan HB had prepared.

HB will be discussing involving young people in the plan at a meeting next Monday.

HB circulated a pack including a cover letter, and information on the CDP for consideration. It was proposed as something which could be sent out to representatives of community groups and businesses as part of stage one of the consultation process. The content of this was discussed and refined.

HB will update the documents and send out the invites to the initial workshop session which will be called Unst Futures Day??

The format and content of this session was debated and discussed with MP and HB as were funding issues surrounding the consultation.

##### Action:

- HB to rewrite and re-circulate revised information pack
- All directors to revise and send further comments
- KS to investigate funding opportunities through Powerdown
- GT to investigate funding opportunities through Pure

Saturday 23<sup>rd</sup> October was agreed as a date for the first workshop session.

#### 5. AOCB

- **Newsletter**  
HB has prepared a draft newsletter for consideration
- **Training**  
Training with Wendy Hand had been arranged for 11<sup>th</sup> September
- **Membership Update**  
LO is now able to take over as member ship secretary again Membership stands at 72.
- **Community Allotments**  
The frames for the allotments are up and the committee has met. The Awards for All application to develop the car park was successful. Netting and shelter for the polytunnels is being arranged.

Action: KS to pass the membership database and folder to LO

#### 6. Date and Time of Next Meeting

20<sup>th</sup> September at 8p.m.